

# Instruction Sheet for Obtaining A Temporary State of Connecticut Pistol Permit

Applications for a Temporary (60-day) State of Connecticut Pistol Permit are available at the Brookfield Police Department.

- \* Complete Application Form #DPS-799-C.
- \* Have the application notarized.
- \* Submit a copy of your birth certificate, or other documentation proving permanent residency (If a legal alien, provide copy of valid I.N.S. identification).
- \* Submit a copy of your Connecticut Operators License to indicate Brookfield residency.
- \* Submit your NRA certificate (or State-approved document) of Basic Pistol Course, which may be obtained from any certified NRA (or State approved) instructor.
- \* Bring completed application along with three (3) checks or three (3) money orders for the amounts indicated to the following entities:
  - ⇒ \$14.75 to the Treasurer State of Connecticut
  - ⇒ \$50.00 to the Treasurer State of Connecticut
  - ⇒ \$70.00 to the Town of Brookfield

After all the documentation is complete, return the application and supporting materials to the Brookfield Police Department on **Tuesdays or Wednesdays from 1:00 PM to 3:00 PM** for fingerprinting and application submittal.

*The Records Department will process the application and notify you when the application is ready. **This process generally takes eight weeks.***

**Within 60 days of obtaining a temporary permit, you must obtain your state pistol permit to carry. If the temporary permit expires without having obtained a state permit, the applicant must re-apply for the temporary permit following the above criteria for obtaining a temporary permit. Please see below for information about State Pistol Permits.**

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## Information for State Pistol Permit (to carry) Applications

### Contacts:

CT DESPP Special Licensing & Firearms Unit 1111 Country Club Rd. Middletown, CT 06457 #860-685-8494 M—F: 8:30—4:15	Troop G—Bridgeport 149 Prospect Street Bridgeport, CT 06604 #800-575-6330 T, W, F, S: 8:00—noon & 12:30—3:45 Th: 11:00—2:00 & 2:30—6:45
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Bring to the Department of Emergency Services and Public Protection:

- 60-Day Temporary State Permit to Carry Pistols or Revolvers (DPS-11-C)
- Proof that you are legally and/or lawfully in the United States. Examples: Birth Certificate, Voter Registration Card, U.S. Passport, permanent residency documentation from U.S. Citizenship & Immigration Services.
- \$70.00 fee is required, made payable to State of CT Treasurer, by check, money order, or cash.
- **Looking for a non-resident CT State pistol permit? You must apply directly to the State of CT. Please refer to the Contacts and web address for CT DESPP.**

*Note: Photo and signature will be taken at DESPP.*

*Questions?: For full details please see below website or call CT DESPP.*

*Dept. of Emergency Services & Public Protection: <http://www.ct.gov/despp/site/default.asp>*